

PTA VOLUNTEER OPPORTUNITIES (2010-2011)

Parent's Name: _____ Phone Number: _____

E-mail: _____ Child's Name: _____

Team: _____ Teacher: _____

****PLEASE RETURN TO YOUR CHILD'S TEACHER BY THURSDAY SEPTEMBER 16th****

In addition to classroom volunteering, we need and welcome your help in any and all of the positions below. Please return this form to your child's teacher by **September 16th**. The various staff members or volunteer committees will contact you. Please check off your interests below:

- _____ **AFTER SCHOOL ACTIVITIES** – Volunteers needed to help coordinate PTA sponsored after school activities. Interested parties will be contacted with more information.
- _____ **BOOK FAIR** – Participate in the excitement of reading! Our annual Scholastic book fair is tentatively scheduled for February 7th-11th, 2011. Volunteers will be needed to set-up and take down the book fair, help children select books, and serve as cashiers. Shifts are usually for 2-3 hours. The book fair daytime hours will be Monday-Thursday from 8:30am-3:30pm. The book fair evening hours will be Monday-Thursday from 6-8pm with "special" promotions each night. Contact Patti Demme at 410-730-3119 or demme5@googlemail.com for more information.
- _____ **BOX TOP COLLECTION** – If you are a parent who wants to volunteer but has limited time, consider assisting with box tops. CLES earns funds from participating in General Mills' Box Tops for Education Program. Volunteers are needed for collecting, counting, cutting and bundling box tops from each team. Volunteers can sign up once for the year or several times, depending on personal schedules. Detailed instructions are provided as well as weekly reminders. For more information, see the CLES website (www.clespta.org) or email Bridget Littlefield, bridgetL@verizon.net.
- _____ **CHORUS** – A few volunteers are needed on the day of the Spring concert (usually scheduled in late May or early June) to help move instruments, sound system, equipment, etc. to Centennial H.S. and help with setting up and tearing down.
- _____ **COMMUNITY OUTREACH** – Assist with projects that provide help to the community, such as the book, teddy bear and school supply drives. Contact Michele Aylaian at msaylaian@aol.com or Cheryl Keane at Keanex4@hotmail.com for more information.
- _____ **CULTURAL ARTS** – Assist with 1-2 cultural arts programs that are held 6-8 times per school year. Volunteers could be asked to photograph performances and/or write a short article for publication in the News Express/Dolphin Splash. (1-2 hours per program.)
- _____ **FALL FUNDRAISER/MARKET DAY GIFT & HOME BROCHURE** – We need parents to sort and distribute the brochures to all of our students. The sale will take place the end of September. Help is also needed on delivery day, Tuesday, November 9th from 5-7pm. Please contact Terri Grassl at terrigrassl@ayhoo.com
- _____ **HEARING AND VISION TESTING** – Assist students being tested and complete paperwork for the school nurse – three-hour shifts. The dates are May 19th and 20th with rescreenings on May 27th.
- _____ **HOSPITALITY** – Write letters/cards for births, congratulations, sympathy and other similar events for staff and CLES families throughout the school year.
- _____ **INDOOR RECESS CARTS** – Flexible & easy, but an important task! Two volunteers are needed to periodically organize and maintain the games and materials on the indoor recess carts. Volunteers will inventory all games and supplies in December and March. Four visits to school throughout the year by each volunteer should be sufficient. Contact Bridget Littlefield at bridgetL@verizon.net.
- _____ **K.I.D.S** – For the regular K.I.D.S. session (grades 3, 4 & 5), volunteers are needed for costume alterations. A few assistants to the "costume mistress" would be helpful. On the evenings of the shows, scheduled for mid-February, volunteers are needed to help with setting up and serving dinner. Also, help with make-up and hair is needed on the nights of each show. For "Kinder K.I.D.S." and "Mini K.I.D.S.", I will have to ask for volunteers as the programs evolve.
- _____ **KINDERGARTEN REGISTRATION** – Help parents of incoming students fill out registration forms – one-hour shifts in front lobby of school – week of February 28 – March 4, 2011.
- _____ **LOST & FOUND** – Volunteer needed to itemize and sort items quarterly, coordinate donation of unclaimed items and possibly prepare a display at parents' night.
- _____ **MARKET DAY** – Volunteers needed once a month on **Tuesday evenings** (first 4 sale dates of the year are 9/15 (Weds. 4:45-7:00pm), 10/12, 11/9 and 12/7) to help unpack boxes and put together

customer orders. Volunteer hours are 6-8pm. Co-chairs are Amy Bandiere 410-480-8333 or abandiere@verizon.net and Elysa Phelps 410-465-7648 phelpsfamily3@verizon.net.

_____ **MARQUEE SIGN** – Volunteer needed to change the marquee sign in front of the school. This task takes approximately 30 minutes, twice a month, during school hours. For more information, contact Jenny Williams at Jenny_williams@hcpss.org.

_____ **MEDIA CENTER** – Several volunteers needed (ideally, on a weekly basis) to assist with shelving, checking books in and out, and various Media Center class activities and projects. Volunteering can be scheduled during your child's 45 minute Media class, if desired. Contact Nanette Schryer at NSchryer@hcpss.org for additional information.

_____ **PTA POSITIONS** – We are looking for a few volunteers to run several PTA activities:

_____ **School Supplies** – Coordinate sale & delivery of school supplies in the spring

_____ **Community Advisory Council** – Meet once a month to discuss issues and recommendations given to the Board of Education (two people could share this position)

_____ **Be Splash our Mascot** – Volunteers needed to wear dolphin costume at various school events

Please Contact Megan Roth at megroth@comcast.net for more information on any of the above.

_____ **REFLECTIONS** – Enrichment Program in the Arts needs Fall volunteers to help promote the program and to prepare student entries for judging. Volunteers are also needed to assist with artwork display at CLES and Awards Social in January. Please contact Susy Benavides (benans@verizon.net) or Leslie Stroud (thestrouds@stroud-family.net) with any questions.

_____ **SCIENCE FAIR** – Indicate your area(s) of interest by noting the number in the space provided:

1) Individuals with Science backgrounds to review projects the night of the Fair.

2) Judges' coordinator.

3) General volunteers to help with printing and shopping before the Fair and set-up and clean-up on the night of the Fair.

_____ **SOCIAL COMMITTEE** – Get involved with events that promote camaraderie and school spirit outside of the classroom with the CLES Social Committee. This year's events will include the Dolphin Dash, the annual dance and a movie night. Volunteers are asked to promote and join in when needed to ensure fun, well attended and smoothly run events. Contact Michele Parisi at 410-203-1810 or micheleparisi21@gmail.com or Michele Jackson at 410-465-1171 or dm_jackson@verizon.net for more information.

_____ **SPRING FAIR** – We are looking for many volunteers to help plan & run this fantastic event. Please indicate your area(s) of interest & you will be contacted with more information by Michelle Berry.

_____ Committee Chair (please circle): Crafts, First Aid, Used Books, Silent Auction (pick a friend and do it together)

_____ Silent Auction committee members

_____ Volunteers who have woodworking skills and are interested in making some carnival games like Tin Can Alley, etc.

_____ Volunteers for set up the night before and the morning of the Fair

_____ Volunteers for the day of the fair

_____ Bakers for the Cake Walk and Bake Sale

_____ **STAFF APPRECIATION** – Help us show our amazing teachers and staff of CLES our appreciation by donating food items for staff appreciation events held at various times during the school year.

Generally requires just a ONE TIME donation plus a donation of homemade cookies at the holidays and help with posters during teacher appreciation week. Some of the events include Harvest Goodies, Parent Teacher conference dinner, homemade holiday cookies, Spring Dip Day and Teacher Appreciation Week.

_____ **WELLNESS COMMITTEE** – Help CLES students become good environmental stewards by supporting programs that promote the health of the CLES student body and our environment. Programs include the award winning Healthy Snack Pilot Program (2009 Howard County Healthy School award), Farm to School initiatives, Recess Exercise Program, Community Supported Agriculture program, Recycling and Green activities. New program ideas are welcomed.

Volunteer time is very flexible – some programs are seasonal and some work can be done at home. Meet other environmental and health conscious parents.

_____ **YEARBOOK** – Contact Michele Jackson, dm_jackson@verizon.net or 410-465-1171 or Michele Parisi, micheleparisi21@gmail.com or 410-203-1810 for more information.

1) Team Photographers (all year) – Capture the smiles & spirit of CLES throughout the year to help make our yearbook its best! Parent photographers from each grade are encouraged to take pictures at class parties, field trips, and special events and submit them for consideration. Make sure your child's team is well represented by being a Team Yearbook Photographer!

2) Team "Captains" (year end) – Each team will need a captain to collect and organize the advance yearbook orders and deliver the exciting finished product to the students!

THANK YOU!!!